The purpose of this research was to study 40 employees’ using English formats at Seaworld Engineering and Constraction Company Limited, Songkhla. This study focused on the using English formats of 20 engineers and 20 officers. The instrument used in this study was 5 Likert-scale questionnaire. The results of the research showed that the employees used English formats in speaking (talking with foreign colleagues) ($\bar{x} = 4.50$), reading (manual) ($\bar{x} = 4.50$) and listening (announcement) ($\bar{x} = 4.40$), at the high level. Whereas the writing formats (daily reports) ($\bar{x} = 4.03$) was at the low level.